



College Code:- AYU0766

Himalaya Ayurvedic Medical College & Hospital

Permitted By:- (NCISM), Ministry of AYUSH, Govt. of India

Approved by : Health Department Govt. of Bihar

Affiliated to - Aryabhatta Knowledge University | Bihar University of Health Sciences

Chiksi, Paliganj (SH-69), Patna, Bihar-801110

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📞 9031052021 (Hospital), 9031052028 (College), 6287090206(Office), 6287090205(Office)

Ref. HAMCH/157-1/24

Date 20/05/2024.....

OFFICE ORDER


Subject: Constitution of Internal Quality Assurance Cell (IQAC)

In compliance with the norms stipulated for quality assurance and enhancement in educational institutions, the **Internal Quality Assurance Cell (IQAC)** of the Himalaya Ayurvedic Medical College and Hospital is hereby constituted as follows:


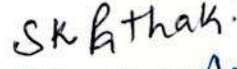



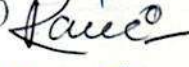

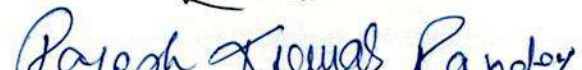
1. Composition of the IQAC

The IQAC shall consist of the following members:


Chairperson:

- Dr. (Prof.) Pratima Shukla (Principal) 

Members:

- Dr. Syed Wesal Ahmad 
- Dr. (Prof.) Shailesh Kumar Pathak (Professor, Kriya Sharir Dept.) 
- Dr. (Prof.) Ashutosh Kumar (Professor, Agad Tantra evum vidhi vaidakya Dept.) 
- Dr. (Prof.) Ujwala Hake (Professor, Rog Nidan evum Vikriti Vigyan Dept. 
- Mr. Manoranjan Kumar (Hospital Administrative Assistant) 
- Mr. Ravi Bhushan Kumar (College Administrative Staff) 
- Ankita Sinha (Matron) 
- Mr. Rajesh Kumar Pandey (Quality Expert) 

Member Secretary:

- Dr. Sadanand Gupta 

2. Functions of the IQAC

The IQAC shall perform the following functions to ensure continuous quality improvement:

1. **Development and Application of Quality Parameters:**
Formulating and implementing quality benchmarks for academic, clinical, and administrative activities.
 2. **Vision Document Monitoring:**
Regular review and tracking of the institutional vision and its effective implementation.
 3. **Creating a Learner-Centric Environment:**
Promoting innovative teaching-learning methods and fostering a holistic educational ecosystem.
 4. **Feedback Mechanism:**
Arranging comprehensive 360-degree feedback from stakeholders to assess and improve institutional processes.
 5. **Documentation:**
Maintaining records of all activities aimed at quality enhancement in the college.
 6. **Dissemination of Best Practices:**
Coordinating and promoting quality-related initiatives within the institution.
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3. Meetings


The IQAC shall meet at least once every quarter to plan, guide, and monitor the quality-related initiatives and ensure their effective execution.

4. Minimum Norms and Standards

The IQAC shall adhere to the prescribed norms and standards as provided in **Schedules III and V**.

This order shall come into immediate effect, and the above-mentioned members are requested to convene the first meeting of the IQAC at the earliest.

Issued By:


Principal/MEDICAL SUPERINTENDENT
Principal
Himalaya Ayurvedic Medical College and Hospital
& HOSPITAL
CHIKSI, Paliganj, Patna (Bihar)



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Ref. HAMCH/162-1/24

Date 15/06/2024.....

Minutes of the 1st Meeting of the Internal Quality Assurance Cell (IQAC)

Date: 15/06/2024

Time: 03:00 P.M

Venue: Conference Room, Himalaya Ayurvedic Medical College and Hospital

Agenda of the Meeting:

1. Introduction of IQAC members
2. Discussion on the roles and responsibilities of the IQAC
3. Setting goals for the upcoming academic and operational year
4. Approval of quality parameters and benchmarks
5. Scheduling quarterly meetings for the year

Attendees:

Chairperson:

- Dr. (Prof.) Pratima Shukla (Principal) *Pratima Shukla*
PRINCIPAL/MEDICAL SUPERINTENDENT

Members:

- Dr. Syed Wesal Ahmad *Wesal Ahmad*
HIMALAYA AYURVEDIC MEDICAL COLLEGE
& HOSPITAL
CHIKSI, Paliganj, Patna (Bihar)
- Dr. (Prof.) Shailesh Kumar Pathak (Professor, Kriya Sharir Dept.) *SK Pathak*
- Dr. (Prof.) Ashutosh Kumar (Professor, Agad Tantra evum vidhi vaidakya Dept.) *Ashutosh*
- Dr. (Prof.) Ujwala Hake (Professor, Rog Nidan evum Vikriti Vigyan Dept.) *Ujwala Hake*
- Mr. Manoranjan Kumar (Hospital Administrative Assistant) *Manoranjan*
- Mr. Ravi Bhushan Kumar (College Administrative Staff) *Ravi*
- Ankita Sinha (Matron) *Ankita*
- Mr. Rajesh Kumar Pandey (Quality Expert) *Rajesh Kumar Pandey*

Member Secretary:

- Dr. Sadanand Gupta



Minutes of the Meeting:

1. Welcome Address:

The Chairperson, Dr. Prof. Pratima Shukla, welcomed all members and emphasized the importance of quality assurance in achieving the institutional vision and mission.

2. Introduction of Members:

Each member introduced themselves, stating their roles and contributions to the institution.

3. Overview of IQAC Functions:

The Member Secretary briefed the committee about the functions and objectives of the IQAC, highlighting its role in planning, monitoring, and ensuring quality enhancement.

4. Discussion on Quality Parameters:

- The committee deliberated on quality parameters for academic, clinical, and administrative activities.
- Key benchmarks for the year were proposed, including:
 - Improved student feedback mechanisms
 - Enhancements to clinical training and patient care
 - Digitization of administrative processes

5. Documentation and Reporting:

The committee decided to establish a centralized system for maintaining records of all quality-related activities and reporting progress to stakeholders.

6. Action Plan for the Year:

The following initiatives were identified for implementation:

- Conducting workshops for faculty on innovative teaching methods
- Introducing a 360-degree feedback system
- Organizing health camps to enhance community engagement
- Establishing a system for regular audits of academic and clinical services

7. Any Other Matters:

- The external expert emphasized the importance of aligning IQAC activities with national and international quality standards.

- It was proposed to explore collaboration opportunities with other institutions for knowledge sharing.

8. Vote of Thanks:

The Member Secretary, [Name], extended a vote of thanks to all members for their active participation and valuable suggestions.

Resolutions Passed:

1. Quality parameters for academic, clinical, and administrative activities were approved.
 2. Quarterly meeting schedule was finalized.
 3. Action plan for the year was adopted.
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Prepared by:

Dr. (Prof.) Sadanand Gupta

Member Secretary

Approved by:

Dr. (Prof.) Pratima Shukla

Chairperson, IQAC

PRINCIPAL/MEDICAL SUPERINTENDENT
HIMALAYA AYURVEDIC MEDICAL COLLEGE
& HOSPITAL
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